

Exhibits Manager/Senior Curator



INCUMBENT: Vacant
REPORTS TO: Director of Collections & Exhibitions
LOCATION: Bowling Green, KY
STATUS: Full-time, Exempt
DATE: Open Until Filled

DESCRIPTION

The Exhibits Manager/Senior Curator is responsible for curating and managing the National Corvette Museum's (NCM) exhibition program from conception to implementation while following accepted museum professional standards and practices. This role develops and manages a dynamic schedule of exhibitions, publications, and digital resources, positioning NCM at the forefront of automotive museums. With a strategic mindset, a passion for preserving Corvette history, and a commitment to advancing NCM's mission, the Exhibits Manager/Senior Curator contributes significantly to the Museum's success by delivering exceptional exhibitions that foster engagement with both the local area and wider Corvette communities.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Work closely with the Director of Collections & Exhibitions to ensure the exhibits program and other content development is aligned with NCM's mission, vision, values, and strategic priorities.
- Lead the curatorial team in presenting a dynamic schedule of exhibitions and collection installments, traveling exhibitions, publications, and digital resources in partnership with the Director of Collections & Exhibitions.
- Envision and implement an exceptional exhibition program that positions NCM at the forefront of automotive museums in the United States.
- Elevate the NCM to meet or exceed AAM accreditation standards.
- Collaborate closely with colleagues in the Education & Community Outreach and Marketing departments to support audience engagement priorities including a dynamic range of public programs, accessible language in interpretive materials, and training for colleagues on all current and upcoming exhibitions.
- Provide for the security, preservation, and accurate documentation and interpretation of all collections including vehicles, library, archives, and artifacts.
- Oversee the arrangements, condition reporting, packing, and shipping for both incoming and outgoing exhibits in partnership with the Registrar.
- Serve as a spokesperson and ambassador for NCM and its exhibitions and projects in public forums,
- conferences, throughout the community, with donors, and through the media.
- Cultivate support for NCM exhibitions and projects through direct relationships with board members, foundations, and private philanthropy.
- Participate in visitor and program participant evaluation to ensure community engagement with the Education and Community Outreach Department.
- Work with the Director of Collections & Exhibitions and the Internal Collections Committee to grow the collection by updating and maintaining a collection plan, as well as soliciting potential donors and lenders.

- Ensure exhibits are maintained to museum standards. Oversee exhibition fabrication and installation of new exhibits, as well as refreshing existing exhibits.
- Responsibilities are not all-inclusive, additional duties may be assigned.

EDUCATION/EXPERIENCE

- Bachelor's degree in museum studies, history, public history, or related area of study required.
- 5-7 years of professional curatorial and exhibits experience, with increasing responsibility in prior roles.
- Minimum of 5 years of experience writing and proofreading at a professional level.

QUALIFICATIONS

- Applied knowledge and commitment to non-profit museum best practices.
- Knowledge of transportation, automotive, and/or Corvette history.
- Excellent time management and organizational skills.
- Ability to convey stories to audiences, in person.
- Well-organized and self-directed individual who is a team player.
- Eye for detail and strong design instincts.
- Exceptional research and verbal and written communication skills.
- Strong work ethic and unquestioned personal and professional integrity.
- High level of commitment to team and company values.
- Strong attention to detail, establishing priorities and meeting deadlines.
- Willing to travel as needed.
- Valid state driver's license required.

ESSENTIAL PHYSICAL REQUIREMENTS

- Ability to walk, sit, and/or stand for extended periods.
- Ability to lift and carry up to 20lbs on a regular basis.
- Ability to work indoors and outdoors, in varying weather conditions.
- Ability to operate computers and other equipment in the office.
- Must have sufficient mobility to move around the Museum, Motorsports Park, and the community.